



ATM Board Meetings

August 15, 2022

Working Executive Board Meeting via Zoom

Attendees

Sarah Slette, April Blackmore, Jen Gabler, Joi Brockman, Carmen Geyman.

Agenda

1. Review and edit current bylaws in light of the recent survey responses. Make edits as necessary and prep document to present to the board in one week.

Called to order by President, Sarah Slette, at 6:03 pm.

Secretary, Diane Dreier, had previously copied survey responses and some comments to the working copy of the bylaws in Google Drive. The executive board members that were present further corrected, refined and edited the bylaws. All edits were recorded in the document as comments or suggestions. Plan to present the document to the full board in one week for discussion and approval before submitting it to membership for comment.

Meeting adjourned at 9:55 pm

August 22, 2022

Working Board Meeting via Zoom

Attendees:

Sarah Slette, Diane Dreier, Sabria Elliott, April Blackmore, Jen Gabler, Ashley Musil, Becky Hines, Jasmin Kanevski, Joi Brock, Melinda Pond, Kristin Green. Quorum met

Agenda:

To present the edited Bylaws to the Board for further review and discussion.

Meeting called to order by the President at 7:20 pm.

The board reviewed the edits that the Executive Committee made to the bylaws.

There was further discussion about a few more edits and more corrections for grammar and clarity. April, Jen and Diane will clean up the resulting edited document and April will add a list of definitions to the document by Friday, Aug. 26 before sending to the board members for final review..

Meeting adjourned at 9:35 pm.

September 12, 2022

Working Board Meeting via Zoom

Attendees:

Sarah Slette, Diane Dreier, Becky Hines, Sabrina Elliott, Jasmin Kanevski, Jen Gabler, April Blackmore, Ashley Musil. Quorum not met.

Agenda:

Board Update

Meeting called to order at 7:05 pm.

Nomination requests were sent out for open board positions. Eight responses received so far. Voting for representatives starts on Monday, September 19 and will be open for two weeks. The revised bylaws were sent out on schedule, but no comments have been received to this point.

Carmen emailed expense reimbursement request to Sarah and Jen, but needs to bring this to the full board. Board needs to decide what we can do and will do about paying for consumable supplies for classes.

April reported that expenses for the conference are going to begin to accrue. The ATM credit card is still in Paula's name. It was noted that nothing is actually budgeted for the conference until next year. Jen, Kelly and April will work on addressing how to start paying for things. The venue for the conference should be reserved by tonight. The conference committee has been formed and will meet on Sept. 13. Fifteen people volunteered to help in one way or another.

Kelly Baumgartner and Joi Brock are stepping down from the board but have agreed to serve until the Bylaws are approved and there is an election of a new Executive Committee.

Bylaws call for a "financial review" every 1-3 years (old vs new bylaws). Jen Gabler has called four different companies and is told that our organization is too small to work with, a financial review won't accomplish anything as it doesn't look for fraud, and will cost anywhere from \$1000 to \$20,000 to get one done. We were questioned as to why we even wanted one.

April reports that there are ongoing meetings with TDLR and lobbyist regarding rules and upcoming legislative session. Discussion about unlicensed “birth keepers” and whether they can be prosecuted by TDLR. At the very least they should be reported to TDLR.

Next meeting scheduled for Sept 26 at 7:00 pm.

Meeting adjourned at 7:57 pm.

Other Between Meeting Business:

Conducted/discussed via Google Chat

9/23/22 – Date for next working board meeting was moved to Oct. 3 at 7:00. The board will review comments on the revised Bylaws and move on to the next steps.

Sarah Slette was contacted via email by a student in Module 1 requesting a refund and unhappy with/unable to meet the requirement to attend the first ATMMTP module in person. She had first contacted Jasmin Kanevski, who responded to her saying that attendance at all modules is mandatory and that she would be docked 10% of her final grade if she chose not to attend but that she could continue on to Module 2.

Sarah brought copies of the email communication to the EC for discussion before responding to the student. All agreed that Jasmin’s response was adequate and that if the student chose to withdraw from the course, she could receive a refund of Module 2 fees that were paid, since she was not given access to that module yet.

Sarah drafted a response which she sent to the student.

Jasmin Kanevski later informed the entire board that the student had chosen to withdraw from the course and would be given a refund of her Module 2 fees. A copy of their email communications was shared as well.

10/1/22 – A complaint was received from a member about one of the nominees for representative in Region 5 along with a suggestion that the nominee be disqualified. The complaint was reviewed by the board and a formal response was composed upholding the nomination and voting process and noting that the board does not have the authority to disqualify nominees based on a complaint, per the bylaws. There are currently 2 other nominations for representative in Region 5.