
Annual Board Meeting

february, 06.2022

Attendees

Paula Davis

Cathy Rude

Laurie Fremgen

Kelly Baumgartner

Brielle Epstein

David Carter-Plake

April Blackmore

Nanci Stanley

Sarah Slette

Via Zoom - Melinda Pond, Sabrina Elliot, Diane Dreier, Joi Brock, Allison Bodle, Adlai Wefel

Dierdre Honea joins at 2:26

Becky Hines joins at 2:26pm

David leaves at 5:05pm

Guests BJD, Jasmin Kanevksi, Joan Smith, Carley Hall, Cheryl Gaspard, Cori Lively, Dawn Housos, GB Khalsa, Hannah Miller, Sandra McDonald, Jaxquelyn, Jamie, Jen Gabler, Jennifer Timbs, Kathleen May, Kelli Beaty, Kristen Green, Leah Larson, Lisa Rutledge, Janet Dirmeyer, Amber Porter, Robin Rabenschlag, Judith, Lisa Welch, Natalie Wommack, Roxanne Anderson, Salli Gonzalez, Sylyna Kennedy, Tabitha Townley, Varshna Narumanchi, Claudine Crews, Kristy Hammack

Meeting begins at 2:09pm

Meeting adjourned at 5:21pm

Agenda

Agenda Items

1. Proposal by Nanci Stanely: We are postponing the application for membership until we can address some issues regarding specific requests at a later date. Kelly Baumgartner seconds. All approve.
2. Introduction of New Board Members and Current Board Members
3. Approval of Minutes - Paula Davis proposes to accept the minutes from 12-2021, Cathy Rude seconds. All approve.
4. Region Reports - verbal report from Melinda Pond
5. Strategic Plan - Discussed and presented the 1 year, 2 year and 5 year goals for ATM, ATMMTP and legislative. Paula Davis proposes that we accept the strategic plan and post it on facebook group and email group. Brielle Epstein Seconds. All approve.
6. Education Report - David Carter-Plake
 - a. Report given
 - b. Introduction of Student Liaisons,
 - c. Update on changes to the ATMMTP
 - d. Implementation of Typhon,
 - e. Discussion of AHSOC scholarship and how to apply it to the candidates.
Proposal: Laurie Proposes the AHSOC scholarship recipients pay for the first 2 modules, student fees and application fee. ATMMTP will pay for the rest of their module fees. The student can apply anytime in the program within the application period. 2 recipients will be awarded per year. Cathy seconds. All approve.
 - f. CE Course on FHT is almost ready to be up and running for members. BoD will be testing it to make sure it is complete and easy to use.
 - g. David proposes we move everything to google workspace from our various cloud services. Sarah seconds. All approve
 - h. David proposes we adopt Typhon as our clinical documentation program. We will roll the yearly \$250 annual subscription fee into the incoming student's IT Fees. Current students can opt in to using Typhon. All new students will be

required to use Typhon. New students will pay the one time \$90 use fee directly to Typhon. Sarah seconds. All approve

7. By-laws and Policies -
 - a. David proposes we adopt the By-laws as written. They will be posted to the membership for a 30 day comment period. Sarah seconds. All approve
 - b. Policies - currently a work in progress. Feb 20, 2022 at 2pm will be a work day to continue working on this document.
8. Conflict of Interest Policy. IRS statement on conflict of interest was read and discussed. No action taken
9. Term Limits discussion. No action taken
10. Conference Report - Laurie Fremgen
11. Organizational Structure Chart - will be presented to the Board via email.
12. Treasurer's Report - Kelly Baumgartner reviewed our financial statements
 - a. Grant Payable - David and BJD will create a form so students can apply for this Memorial Scholarship
 - b. Board Insurance discussion - Texas Council of Non-profits, \$250 /year, includes numerous benefits. Kelly would still like to do more research on this topic and come back to the Board with a proposal.
 - c. CPA - we have a great new non-profit CPA
13. Legislative Report - Brielle Epstein
14. IRS Rules regarding Executive Board discussion and presentation - Brielle Epstein. No action taken.
15. Next meeting - May 1, 2022 2:00pm, August 7, 2022 2:00pm, Nov 6, 2022 2:00pm
16. Website - reviewed the website
17. Public Comments
 - a. Jackie Griggs - Coalition of Tx Birth Centers legislative call in day - can she post on the ATM page? Washington State passed a pharma bill. How can she get information from the organization?

Agenda Items for Next Meeting

18. Revise Confidentiality Agreement
19. Record public meetings and save for members to rewatch

Board Meeting Proposals

- Proposal by Nanci Stanely: We are postponing the application for membership until we can address some issues regarding specific requests at a later date. Kelly Baumgartner seconds. All approve.
- Paula Davis proposes to accept the minutes from 12-2021, Cathy Rude seconds. All approve.
- Paula Davis proposes that we accept the strategic plan and post it on facebook group and email group. Brielle Epstein Seconds. All approve.
- David proposes we move everything to google workspace from our various cloud services. Sarah seconds. All approve

Proposals via Email

1. FAQ was approved and posted on Nov 17, 2021
2. Proposal One: The Clinical/Academic Director be salaried and exempt (684.00 per week) Approved via email 12/31/21
3. Proposal Two: Responsibilities to include, but not limited to, filling in for Module Instructors that are unavailable or incapacitated and not able to continue thier position. Approved via email 12/31/21
4. Proposal Three: Jasmin will serve as interim Director while we take resumes (30 days) Approved via email 12/31/21
5. Proposal Four: We appoint David Carter-Plake as the interim Education Chair. Approved via email 1/9/22
6. Proposal Five: We create a Membership Committee and appoint Sarah Slette as Membership Chair. Approved via email 1/9/22
7. Proposal Six: Install the following people as members of the Education Committee: David Carter-Plake, Bill Jack Davis, Jasmin Kanevsky, Chris Duffy, Lisa Rutledge, Dr. Andi Wyrick, Erin Reynoso, Sandra McDonald. Approved via email 1/11/22
8. Proposal Seven: I propose that we allow board members to join meetings by Zoom if they are unable to attend in person. Approved via email 1/24/22

9. Proposal Eight: I would like to propose that we offer both Allison and Deidre student liaison roles within the general board as well as the education committee. Approve via email 1/27/22
10. Proposal Nine: Appoint interim Board members that will hold the position until the election in their region (either this coming spring or the following spring). Region 2 - Sabrina Elliot and Carmen Geyman. Region 5 Becky Hines. Region 6 Joi Brock. Region 7 Kristen Green and Diane Dreier. Approve via email 1/31/22.

Interim Board Meeting

1/16/2022

Via Zoom

Attendees: Laurie Fremgen, Brielle Epstein, Kelly Baumgartner, Nanci Stanley, April Blackmore, David Carter-Plake, Sarah Slette, Jasmin Kanevsky, Paula Davis, Cathy Rude, Melinda Pond

Quorum met

Meeting begun at 5:08pm

Meeting adjourned at 7:34pm

Guests: Bill Jack Davis

Update from BJD - leaves at 5:45p

Nanci leaves at 7:00pm

Education Committee ready to go

Excellent workshop over the weekend - students all passed with over 90%

Classter will be migrated this week - data manages all the students, grades, financials, communication, enrollment and application, register and pay,

Feedback - half of the students who drop do so because of personal/family reasons, the other half is due to lack of clarity. Jasmin and BJD are working on the clarity issues. Workshop evaluations were satisfied or greatly satisfied. Paula talked to the students after the workshop - loved the test being online, like set due dates and being able to talk to instructors. Got only positive feedback from the students. Students are happy with the curriculum and content. Our NARM pass rate is 98%, the national average is 80%.

Disc re paying instructors for grading. Disc re homework for students - helpful that the homework is now due before each module workshop.

Much of our information is on various platforms. BJD and Jasmin want to consolidate everything onto one platform. Looking into Microsoft teams or google platforms and getting rid of zoom, dropbox, etc. We can use classter for an email group instead of groups.io. Can give people unlimited access as opposed to Box. Google space seems to be more education based. Box is a file organization platform.

Disc regarding the latest round of accusations. We are looking towards the future.

How do we make the voting process more transparent?

Almost every MEAC school has non midwives doing administrative functions at the school.

We need to reiterate the confidentiality agreement

New website will have a series of email addresses that ATM will own.

Disc re the EC and the BoD. The EC does a lot of the legwork/preliminary work and the full Board contributes significantly to the finished product.

Disc re new education committee.

Disc re social media/communication plan

Need region reps from several regions

2/5/2022

Work day 10am-6pm

Paula, Cathy, Brielle, Laurie, Kelly, David, Sarah, April, Joi, Diane, Sabrina, Kristen

Quorum present, no Board actions taken

Jasmine, BJD, Allison

1. Revised and discussed proposed changes to the by-laws
2. New board member introductions

2/6/2022

10:44am-12:45pm



Nanci, Paula, Cathy, Brielle, Laurie, Sarah, Kelly, David, Sabrina, Diane, Joi

Quorum present, no Board actions taken.

April joins at 12:45pm

Jasmine, BJD

Work Day

1. Board member introductions
2. Confidentiality Agreement discussion, will rewrite via email before the next board meeting
3. Conflict of Interest Policy discussion
4. Discussion regarding discussion of private and sensitive information
5. Bylaws discussion and edit
6. Policy manual discussion and edits