
ATM Board Meeting

August 2, 2020

Attendees

Cathy Rude

Laurie Fremgen

David Carter Plake

Janet Dirmeyer

Christy Martin

Jaquetta Barnett

Sarah Slette

Nanci Stanley

Melinda Pond

Mollie joined 1:05pm

Kelly Baumgartner joined at 1:08pm

Brielle Epstein joined at 2:01pm

Guests: Roxanne Anderson, Jennifer Moseley, Dawn Cockrell, Angela Friezen, Jasmin Schumaker, Carol Schumacher, Gail Johnson,

Agenda

Last Meeting Follow-up


1. Minutes from may 18, 2020 approved via email
2. Education proposal regarding paypal fees approved via email

New Business

3. Region Reports - no discussion
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4. Office Manager - Invoice received from Heather Ramirez. She has been working diligently and efficiently. Kelly will send Heather's report on email this week.
5. Conference Report - Kelly and Janet
 - a. Disc about how to move forward with a conference in 2021. The committee has not met yet. We will make a decision at the November meeting whether or not to have an in-person conference.
 - b. Conference committee will contact potential speakers and venues to get an idea of who and what is available.
 - c. Discussed making the conference both in person and online. Recording sessions and sell them after the conference. This is a good year to experiment with this. Online is probably the wave of the future.
 - d. Janet has \$400 refund from The Barges from the cancelled conference. She will send that to Heather.
6. Treasurer's Report - Kelly
 - a. Kelly will send quarterly report after the meeting (mistakenly sent only june report)
 - b. Quickbooks is being streamlined. Kelly will find out how much adding payroll to quickbooks online will cost. Heather Ramirez is authorized to update all accounts associated with ATM, including Paypal and Quickbooks.
 - c. ATM assets - computer has a crack in the screen and the printer is old and outdated. Heather is using her own printer and expensing it. Paula will check with Kelli Beaty about the crack in the computer.
 - d. Heather will call in at the next board meeting.
 - e. Budget approval
 - i. Education - removed MEAC budget items for 2020. Cathy proposes we accept the education budget for 2020. Kelly seconds. All approve.
 - ii. Admin - Kelly doesn't have this budget, Heather will revise it and resubmit it.
 - iii. Legislative Budget - Cathy proposes that we accept the legislative budget as presented for 2020. David seconds. All approve.

- f. CDs - some have matured and we need to figure out how to reinvest this money. CDs currently have an interest rate of 1%. Brielle will do some research to find an investment with a higher rate of return. Kelly will also ask Heather to do some research too. Will discuss this at the next board meeting.
 - g. Payments for zoom, phone and bookkeeping-Kelly will have Heather sort out the shared expenses (between admin and education) and ask education to make a donation to admin to pay for those things.
7. Legislative Report - Brielle
- a. Nothing to report due to corona and no session.
 - b. Question and discussion about Pharma Bill. Most midwives want it. Why haven't we moved forward yet?
 - i. Brielle will write something up to give to the membership to explain this. Member frustration is because of a lack of information. They need to know that there is a lot of attention being paid to this issue.
8. Lubbock Hospital Discussion-Laurie
- a. Laurie reached out to Dr. Yoemans at Texas Tech Hospital to see if there can be better relations between the hospital and the local midwives. Dr. Nix joined Laurie in this conversation. It was a difficult conversation, Dr. Nix was very helpful. They agreed to have an internal dialogue about having good communication with the local midwives and then another meeting with Laurie and Dr. Nix will be scheduled.
 - b. In El Paso, Texas Tech reached out to the local midwives to have a transport summit. The relationships are much better there.
9. Human Trafficking-Laurie
- a. This is a new requirement for all midwives to either relicense or for their initial license. TDLR has a course that we can take.
 - b. Cathy has a friend who teaches about human trafficking. She will offer this course to the Board for around \$300.
 - c. Cathy makes a Proposal: pursue scheduling the course for the board, each individual board member will pay their share for the course. Nanci seconds. All approve.
10. Education Report-Christy

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- a. Pleased with enrollment.
 - b. Graduation - is there anything we can do for the students? Christy will bring this to the education committee. Jacquetta will send an email to the students to have them write a little bio and we will showcase them in the newsletter or website.
11. Website
- a. Jacquetta and Sarah will co-lead a committee to oversee the website.
 - b. Laurie will resend google drive link for all board documents.
12. Membership drive and Newsletter-Janet
- a. Janet would like to start a membership drive.
 - b. Nanci will create a postcard and present it at the next meeting.
 - c. April Blackmore is willing to do the newsletter.
13. Employee Handbook-David
- a. Need this for MEAC
 - b. Executive board will review the handbook, send it to full board and then vote on it.
14. Next board meeting
- a. Sunday Nov 1, 2020. Will decide later if it is on zoom or in person.
15. Executive Session
- a. Discussion about staff changes in MTP.

Notes

- **MEAC accreditation has been postponed until 2021 because the benchmarks are being updated. It will be best to start with the new benchmarks instead of changing the benchmarks in the middle of the accreditation process.**

Action Items

1. Kelly will send Heather Ramirez's report on email.
2. Kelly will send quarterly treasurers report.
3. Paula will check with Kelli Beaty about the crack in the computer.
4. Kelly will send information about the cost of quickbooks online with payroll.
5. Christy will find out if Moodle does automatic grading.
6. Kelly will ask Heather to do some research about an investment with a higher rate of return than a CD
7. Brielle will do some research about an investment with a higher rate of return than a CD.
8. Kelly will ask Heather to figure out what and how much the shared expenses between admin and education are.
9. Brielle will reach out to Kristen Green to see if she knows any consumer who is interested in starting TfM
10. Brielle will write up an synopsis of our legislative conversation to send to the membership.
11. Jacquetta will email the graduating students to get a bio from them.
12. Laurie will resend google document link to everyone.
13. Nanci will create a postcard and present it at the next meeting

Next Meeting Agenda Items

1. CDs
2. Admin budget