



ATM Board Meetings

October/November 2022

10/3/22 Working Board Meeting

Attendees

Sarah Slette , Diane Dreier, Sabrina Elliott , Jasmin Kanevski , Becky Hines , Ashley Musil , April Blackmore, Jen Gabler.

Arrived at 7:25 pm - Carmen Geyman , Kristin Green , and Joi Brock .

Agenda

1. Student Complaint
2. Regional Rep voting
3. Bylaws and Policies update
4. Other Board updates

Meeting called to order at 7:04 pm.

Sarah gave an update on an email complaint that she received from a student. The student has chosen to withdraw from the ATMMTP course and will receive a refund for module 2. Education Committee needs to work on and adopt a policy regarding withdrawals from the course as there currently isn't one in place.

Voting for regional representatives in regions 1,4 and 5 is going on right now until Oct 15, 2022 . Only midwives may vote. November 6 will be the first open meeting to include the new reps. Two current board members are planning to step down, but they will remain until the bylaws and policy manual updates are completed.

There were no comments made by members on the revised Bylaws. The board needs to approve them and post them for the membership to vote on.

(Quorum was met here when three more board members arrived.)

The next task for the board will be to update the policy manual. **Discussion on whether the board wants the Executive Committee to make the initial edits and then bring it to the full board for further discussion and approval. Motion made by April, seconded by Ashley. All voted in favor.**

The Executive committee will have a working meeting to edit the policy manual on October 24. Jen will assign parts of the policies to each EC member to work on before then.

Scholarship applicants have been narrowed down by the Education Committee and are ready for the board to decide recipients. This needs to be done by December 1.

Update on conference planning by April.

Meeting adjourned at 8:01 pm

Notes

- *It was discovered the day after the Oct. 3 meeting that there were two items in the Bylaws that did not match state law. The changes noted were treated as comments and voted on by the board to accept them, so they will be added to the Bylaws before sending to the membership for a vote.*

10/06/22 Working Board Meeting

Attendees: Sarah Slette, Jasmine Kanevski, Carmen Geyman, April Blackmon, Melinda Pond, Joi Brock, Sabrina Elliott, Jen Gabler. Quorum not met.

Meeting to discuss a complaint by a student regarding switching to Typhon and no longer being allowed multiple opportunities to take quizzes. A response was formulated and will be sent to the student addressing her complaints and redirecting future communication to the Education Chair.

11/03/22 Working Board Meeting

Attendees: Sarah Slette, Ashley Musil, Sabrina Elliott, Melinda Pond, Carmen Geyman, Kristen Bowers, Kristy Hammack, Jasmin Kanevski, Jen Gabler. Quorum met.

Meeting to discuss scholarship applications, reimbursement request by Jasmin for travel to workshop in Lubbock, updating the ATMMTP Handbook and Policies, and the proposed budget.

One scholarship application was found to be ineligible. A voting form for the scholarship applicants will be sent out to board members after the meeting.

No board action taken.

Proposals via chat

1. 10/4 - Proposal to accept the comments on the revised bylaws (see note above) and correct them accordingly, then to send them out to the membership for voting which will be open for two weeks. Motion made by Jen Gabler and seconded by April Blackmore. Ten votes in favor. None opposed. Passed.
2. 10/3 - Proposal made by Carmen Geyman to accept the meeting minutes from August/September as written. Seconded by Jen Gabler. Ten votes for, none opposed. Passed.
3. 10/12 - Proposal made by Diane Dreier to approve Jasmin's reimbursement request for the fees and postage required to renew the ATMMTP education license renewal (\$668.61). Seconded by Ashley Musil . Eleven votes for, none opposed. Passed.
4. 11/3 - Jasmin Kanevski submitted an expense reimbursement request for mileage, meals and lodging for travel to the ATMMTP workshop #5 in Lubbock on Nov 10-12, 2022. Jen Gabler proposed that we pay standard IRS mileage, \$30 per day for meals, and 50% of the cost of an AirBnB during her stay. Sabrina Elliott seconded. 9 votes in favor, none against. Proposal passed 11/5.
5. 11/5 - After review of the proposed budget on 11/3, Kristin Bowers made a motion to approve the budget. Seconded by Melinda Pond . 10 votes in favor, none against. Proposal passed 11/5.

Executive Board Meetings

Oct 24 & 25, 2022 - The executive committee met as requested by the Board to edit the Policy Manual and bring it into alignment with the newly approved Bylaws. Edits were suggested in the Policy document and will be brought to the rest of the Board for discussion on Nov. 14.

Signed after being voted on and approved by the Board at the Annual Open Meeting on 11/06/2022.

Diane Dreier

APPROVED