

Conversation regarding need to convert from MS Works to Access. Robert Miller submitted proposal to help with conversion/training. Could be done by mid-November. Discussion of legality of accepting proposal after just one submission. Read bylaws and policies.

**PROPOSAL (Paula):** Accept Robert Miller's proposal. Second by Vicky. Passed with no opposition.

Discussion of search to hire an Education Consultant. Paula tendered resume of a consultant from Houston and discussed cost.

**Agenda Item: Website Update**

**PROPOSAL (Kelly):** Finalize contract with Brinks Web of South Dakota. Needs 50% of cost to start and then monthly fee covers hosting, software support and tech support. Committee of Kelly, Brielle, Carla, Darlene Scrivner for design. Vicky proposed to sign and hire, Kelly second. Passed with no opposition.

**Agenda Item: Conference 2016**

Location Camp Allen. \$89 per person with two to a room including food. All Registration will be through ATM. Gail Tully is Keynote. Dawn cannot conference chair. Cathy volunteered as Interim Conference Chair (this conference only.) Will also have round table of Long-Practicing Midwives. Brielle will create poll for topics.

*All regional and committee reports are filed with ATM office and available if requested.*

**5:55 pm – Paula Davis adjourned meeting.**

**Agenda Item: Absence Policy**

Absence Policy was read to members. Limit of 2 consecutive unexcused absences.

PROPOSAL (Carol): Consider Dawn's absence today as excused for her anniversary. Second by Cheryl. Passed with no opposition.

**Discussion: Meeting Locations**

Idea presented to hold ATM Board Meetings at local Austin Area Birth Centers.

**Agenda Item: Legislative Report**

Legislative report presented by Brielle and discussed at length. (Report is filed with ATM Office and available from Regional Reps.) Discussion regarding keeping Lobbyist on Retainer between Legislative Sessions. Brielle will discuss cost with him and report back to the board.

**Agenda Item: Treasury Report**

Treasurer's Report present by Vicky Wells YTD 1/2015-6/2015. (Report is filed with ATM Office and available from Regional Reps.) Discussion of P.G. Fund line item regarding where to place on Profit/Loss Statement. Question regarding providing the end of year detailed report to member upon request. Discussion of letter from member and response from Carol. Decision made for Region 6 Reps to email the requested information to the member.

**Discussion: Membership Communication**

Discussion regarding proper Board communication with membership, confidentiality within electronic media reviewed for new Board Reps.

**Break 3:30-3:45****Discussion: Donation**

Region 5 Representatives thank the Board and Membership for generous donation to Kaitlyn Wages, CPM, LM and her family in honor of the loss of her son.

**Agenda Item: Education Report**

Education report presented and discussed by Claudine. Discussion regarding revisiting the idea of MEAC Accreditation in the next year or two. Bound to increase tuition costs, so hope is that MEAC will decrease cost prior. ATM wants to be placed on the US Merit Committee but unlikely because we are not considered a national organization. There is a push for all schools to be MEAC by 2020.

ATMMTP attrition rate is high so there is a need to limit enrollment to students that have demonstrated ability to finish.

PROPOSAL (Claudine): Enrollment Proposals outlined in Education Report.

1. ACT Testing with score of 18 or higher. Second by Cathy. Passed with no opposition.
2. Readiness Survey. Second by Kelly. Passed with no opposition.
3. Limit class size to 20 students (40 per year). Second by Cathy. Passed with no opposition.
4. Enrollment Dates set. Proposed by Paula. Second by Kelly. Passed with no opposition.

Learning management system is working well so far.

PROPOSAL (Claudine): Non-Matriculating Policy as revised by the Education Committee. (Can miss 1 workshop and still remain active. Miss 2 workshops becomes non-matriculating. Can be non-matriculating twice but must still finish within 5 year time limit. Paula proposed to accept as written. Second by Kelly. Passed with no opposition.

Discussion of Additional MANA Core Competencies and need to incorporate into curriculum. Must document to the state that we cover all.

Renewal for State of Texas is next year.

# ATM Board Meeting Ramada Inn, Austin, TX

9/13/15

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## Board Members Present

Paula Davis  
Cathy Rude  
Vicky Wells- departed 5:44pm  
Cheryl West- arrived 1:17pm  
Claudine Crews  
Kelly Miller  
Carol Schumacher  
Brielle Epstein- arrived 1:38pm  
Donna Miller- arrived 1:17pm  
Joi Brock  
Ashley King

## Board Members Absent

Anna Ochoa (temporary leave)  
Dawn Cockrell (excused)

## Members Present

Salli Gonzales  
Pam Holland  
Kristi Hammack  
Alexandra Wyatt

## Visitors

Justine LeGrand

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### **1:13 pm – Paula Davis called meeting to order.**

Minutes kept by Cheryl West/Kelly Miller

### **Agenda Item: Region 6 Appointments**

Region 6 Representatives were nominated.

**PROPOSAL (Paula):** Appoint Joi Brock and Ashley King as Region 6 Representatives. All in favor.

### **Agenda Item: Approve Minutes from Last Meeting**

**PROPOSAL (Cathy):** Approve Minutes as Presented by Secretary. Second Kelly. Passed with no opposition.

### **Agenda Item: Regional Reports**

Regional Reports were reviewed and any questions/issues discussed.

**PROPOSAL (Carol):** Approve as posted. Second Cathy. Passed with no opposition.

All Regional Reports are available from the ATM office or from the Regional Representative.

### **Agenda Item: Legal Opinion and Conflict of Interest Policy**

Members present signed Confidentiality Policy.