
ATM Board Meeting

08/08/2021

Attendees

Paula Davis

Cathy Rude

Laurie Fremgen

Jasmin Kanevski

Brielle Epstein

David Carter Plake

April Blackmore

Kelly Baumgartner

Janet Dlrmeier

Sarah Slette

Nanci Stanley

Melinda Pond joints at 2:44pm

Roxanne Anderson

Claudine Crews 2:06pm-3:03pm

Meeting begins 2:06pm

Meeting Adjourned 4:39pm

Minutes approved 11/15/2021

Agenda

Proposals

1. We propose to offer Roxanne Anderson the position with a 3 month probationary period with a salary of 50k/year to be reevaluated after 90 days. Not approved.
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2. 2. We propose to offer Bill Jack Davis a short term consulting position to finish putting the program online in Moodle this summer. We would like to ask Bill Jack to propose an amount to get the job done. If he declines or we feel his proposed payment is too high, we have two other consultants interested in the contract. We don't want to wait on this any longer and it's important to moving the program forward. Not approved.
3. Revised proposal: We propose hiring Roxanne Anderson for the position of Administrative Director for the ATMMTP for a 6 month trial period. During this time she will be paid \$25,000 plus travel reimbursement up to \$2500. We want to see the ATMMTP program have all modules on moodle, all module instructors plus backups hired and moodle update complete by the end of the trial period. Approved via email 7/8/21
4. MANA letter to request removal of President. Approved 8/3/21
5. Whereas when we hired Heather Ramirez, we said that we would review her salary since we started her at a modest rate and whereas it has been 13 months since we have revisited this issue, let it be proposed that we raise her salary from 20 dollars to 25 dollars an hour and let it further be proposed that if said action is approved that it be retroactive to 8/1/2021 to simplify bookkeeping. Proposed by Kelly Baumgartner. Proposal divided into the following proposals
6. Raise Heather's pay to \$25/hours. Paula proposes. Cathy seconds. All approve
7. Pay Heather \$25/hour beginning 8/1/2021. Paula proposes. Laurie seconds. All approve.
8. Whereas in the past it has been an acceptable practice to give some members of the ATM conference committee comped entrance to the conference to compensate the hours invested in said conference and whereas this year's committee is small in comparison to past year's committees and whereas 2 of the members of said committee are ATM Board Members, which carries its own conference admission perks, be it proposed that the remaining 5 members of the committee receive a free admission to said conference. These members are: Jennifer Kelleher, Amy Edge, Julie Hatfield, Joi Brock and Erika Brown (CEU coordinator). Proposed by Kelly Baumgartner. Janet seconds. All approve.
9. Pay module instructors \$1800 for less than 8 students, \$2200 for more than 8 students. Proposed by Paula Davis. Kelly Baumgartner seconds. All approved.
10. We keep the AHSOC to just texas students. Laurie Proposes. Janet seconds. All approved.

11. Follow up with people who are interested in doing the moodle uploading job. Sign NDAs and give them access to the curriculum. Need to see the material before getting a quote. Bring the quotes to the board. Brielle proposes. Paula seconds. All approve.
12. Raise workshop assistant fee to \$140/day, greater than 4 hours. Less than 4 hours is \$70.. Brielle proposes. Paula seconds. All approve.
13. Cancel ATM phone. Paula proposes. Cathy seconds. All approve.
- 14.

New Business

15. Minutes from February 7, 2021 approved via email March 18, 2021
16. Education Report given by Jasmin
 - a. Moodle update from Claudine.
 - b. Update from Roxanne- holding a meet and greet with the students next tuesday. Will provide a monthly update on what she is working on.
 - c. Graduation - still don't know the number of graduates, necklaces have been ordered. Possibly 31, but maybe another 4-5 will graduate by November. Necklaces will be given to all the graduates. Will send a notice to last year's graduates this week.
 - d. Restructuring modules - instructors will now do the grading, the instructing and communication with students. Modules 3-8 are committed. Still negotiating with module instructors for 1,2. Contracts for instructors are on the google drive. Everyone on the board should read through these and vote via email by Aug 13. Will need to share contracts with Roxanne.
 - e. Education Committee - only one person is interested in continuing on the committee. Everyone ask members to join the committee. Ashley Muesel from Houston is interested.
 - f. Student Member - this has been approved over a year ago. Roxanne will contact the students to see who would like to be on the Board as an advisory position.
 - g. Equipment - will ship the scanner. Won't ship the computer and phone.
 - h. PO Box - Brielle and Laurie will take turns checking the mail. We can scan things or forward them as needed.

- i. Phone - Roxanne will transfer the existing phone number to a google number.
 - j. Putting all modules on moodle. Roxanne isn't sure if she can do this yet since she is still learning the program.
17. SOC scholarship - Amber Potter won the scholarship. Paula will contact her to let her know. Next year we need to have specific dates for when the application is open and the date it will be awarded. Need to come up with an enrollment policy. Two enrollment periods a year. Take applications feb 20-may20, start in july, aug 15-nov 15, start in january. Application dates will be Jan1-May 20, 2022. Laurie will contact the rest of the applicants.
18. Kelli Beaty contract - Heather needs access to the document.
19. Conference Report
- a. 10 people have registered so far
 - b. Regional Reps please send info about the conference to your region
 - c. After the conference, Erika would be a good person to do ATM CEs in the future
 - d. SM-starting to do posting now. Will post every week
 - e. Do board members pay for preconference? Yes. Board members pay for food and tshirts at conference
20. Treasurer's report -
- a. May be in the negative for salaries in MTP at the end of the year. We are still sorting out the module instructors and it should be easier to track in 2022
 - b. Encourage people in your region to become an ATM member.
 - c. Roxanne's salary is coming out of the money market account for 2021.
 - d. When will we unfreeze travel expenses? Put this on november agenda
 - e. Hire CPA by Jan 1, 2022. Melinda will ask CPA friend who works with non-profits. Heather also knows someone.
21. Legislative Report
- a. Discussion about legislative strategy. Why did we let the bill die? Preventing humiliation which would affect whether or not Sen Paxton would sponsor it again. Why not talk to our reps even if they are not on the committee? We

have more enemies than friends. IF we let our enemies know that we are lobbying for a bill, they have more opportunity to shut it down. Many reps are in the pocket of the TMA. The House generally votes with the Committee. HOW can we communicate this with our membership.

- b. Discussion about Lobbyists. It is unethical for a lobbyist to take conflicting interests. Roland is very passionate about midwifery. He is a consumer. He discloses to us who his clients are. Lobbyists have to register publicly.
 - c. MANA update. Laurie will forward the MANA board response to the Board.
 - d. Midwives Advisory Board update - FHR rule update. IA requirements. Can we put an IA class on the website? Initial licensing proposed rule
22. SM - Can more people post? Jasmin needs content. Can we all send something to her once a week? Regional workshops. Region reps contact membership and let them know that Jasmin does our SM and can post. Advisory board meeting info. Post about each workshop in the conference.
23. Future meeting dates -
- a. Nov 4, 2021 5pm
 - b. Annual meeting - Nov 5, 2021 noon
 - c. Zoom budget meeting Dec12, 2021 2pm
 - d. Budgets due by oct 31, 2021
 - e. Executive board meeting early december
 - f. Feb 6, 2022 2pm

Action Items

1. Review Instructor Contracts and vote approval by August 13.
2. Regional reps, send your regions information about the conference
3. Laurie will add Roxanne to google drive



Next Meeting Agenda Items

November - unfreezing travel expenses.

Executive Board Meetings

- **May 23, 2021 - Discussion re Module Instructors, Moodle, posting for Administrative Director position,**
- **June 2, 2021 - Discussion regarding forming the AD position, Claudine's retirement, updating moodle, Student of Color scholarship,**
- **June 12, 2021 - Interviews for AD position**
- **June 14, 2021 - Discussion regarding completed interviews for AD position**
- **July 15, 2021 - Discussion regarding AD's to-do list, module instructor's pay, rebuilding the Education committee, administrative issues, Disc regarding the receipt of Claudine Crews' Intention to Retire Letter.**
- **August 1, 2021 - AHSOC scholarship recipients, Education Committee, discussion regarding contract vs salary employees, MANA president removal letter, MTP budget**