

ATM Board Meeting Minutes

Date: 6-20-2010

Location: Northcross Suites

Draft Only OR Date approved: 7-26-10

Board Members:	Name:	Officers – Committee Members *Indicates Executive Committee	Absent (indicate excused or unexcused)	Present (indicate by phone or in person)
President	Kelli Beaty	President *		In person
Region 1	Vicki Meinhardt			In person
	Faith Beltz	Legislative Committee/ Treasurer*		In person
Region 2				
Region 3	Kelli Beaty			
				On phone/in person
Region 4	Paula Davis	Vice-President*		In person
	Cathy Rude	Secretary*		In person
Region 5	Donna Miller			Excused
	Bonnie Kitchen	Education Chair		Excused
Region 6	Claudine Crews	Course Coordinator		In person
	Alisa Voss			In person
Region 7	Vicky Wells			In person
Region 8				
Guests present: Jennifer Bennett Robin Rabenschlag, Jacquetta Marteny, Amissa Hackworth				
Check list:				
<input type="checkbox"/> Minutes approved from the last meeting(s)				
<input type="checkbox"/> Time limits set for discussion of agenda items				
<input type="checkbox"/> Next meeting scheduled. When/where: _____				
<input type="checkbox"/> Any decisions made between meetings need to be listed in the minutes of the following meeting with details of how the decision was reached				

Facilitator or Chair of this Meeting: Kelli Beaty, President

Meeting opened by: Kelli Beaty at 10:22 AM

Meeting closed by Kelli Beaty at 6:25 PM

Board Meeting Minutes:

Item #	Topic:	Presented By:
1	Ethics Committee	Kelli Beaty
<p>Proposal from Kelli that we step away from ethics committee. It is outside of ATM. Illysa Foster should be encouraged to create this committee and the ATM board should be free to utilize it. Vicki W. seconds. Voted, passed. All agreed.</p>		
Item #	Topic:	Presented By:
2	The office	Kelli Beaty
<p>Kelli proposes that ATM hire Carla Harless as the office manager. She has been in this position temporarily and the board is satisfied with the job she is doing. Her pay will remain the same. Vicki M seconds. Voted, passed. All agreed.</p> <p>Faith arrived at 10:35 AM</p>		
Item #	Topic:	Presented By:
3	Protocols	Kelli Beaty
<p>Protocols project is not moving forward. It has been very difficult to get the information narrowed down. Vicki W. proposes that the protocols are given to a committee to be worked on. The committee will consist of Alissa, Vicki W. and Kelli. The committee will take the list of required protocols and use various existing protocols to complete the project. Vicki M. seconds. All agreed.</p> <p>We will pay Natalie for work she has done to this point.</p> <p>Proposal by Faith: ATM will ask Natalie if she wants to continue with what she has done so far on the project to be used as a book. ATM would own the book. We will ask Natalie to consider the project for \$10,000 total. Benefits of a midwifery related text for students and midwives alike will be great. Cathy R. seconds. Voted, passed. All agreed.</p>		
Item #	Topic:	Presented By:
4	Conference Report	Faith and Vicki M
<p>Faith doesn't want to be involved in planning for conference next year. Vicki M will do it but hard to get help from her community. If others willing to help, Vicki needs help with the finances. Faith will be technical support. Kelli wants board to have approval for speakers. Vicki M will book hotel this week. Ilyssa F. has agreed to do the CEUs again. Discussion about sessions and time length. Vicki W wants to help with next conference from long distance. Vicki M would like to provide breakfast, lunches with hotel, etc. 3 meals for a deal. She will check with the hotel for prices. This will be decided later.</p> <p>The 2010 conference made \$5522.00 profit. Half loved it, ¼ didn't like it but had good suggestions for next year.</p> <p>Conference included General Meeting where ATM officers were announced and treasurer report was given.</p>		
Item #	Topic:	Presented By:
5	Legislative report	Faith
<p>Session starts in Jan. Faith recommends that we renew our Bill-Watch contract with TeliCon. The total cost to renew is \$4000 for 2 yr contract. Slight increase from last time. Faith feels it is important for us to have. Faith suggests we continue to monitor this year and work with Medicaid. Lobby Day in Feb. 2011. Proposal to renew contract to TeliCon for the next session (Jan 2011) by Faith Beltz. 2nd by Cathy Rude. Voted, passed. All agreed.</p> <p>Blue Cross Blue Shield: Faith will work with reps from AABC on getting the new Federal</p>		

medicaid mandate for birth centers implemented. Discussed ideas of how to approach BC/BS regarding payment. We may have to consider hiring someone to negotiate with the insurance company. Faith will begin looking into this.

Item #	Topic:	Presented By:
6	Education	Claudine Crews
<p>Site visit to evaluate the ATMMTP course went well. Yvonne, Lauri Fregmen audited class. Good input from students. No problems were found. The course was approved for another 3 yrs.</p>		
<p>Preceptor Review issues: Beth Overton was unhappy with complaint review procedures. She sent a letter of complaint. ATM and MTP need to determine how to handle the complaint plus the issue that she did not report her complaint to the MTP as is required. Claudine stated that Beth did sign (therefore agreeing to) the Preceptor Contract. Claudine needs to send a follow-up response to her. Send letter to Beth the notification is the policy and it stands. Thank her for her input</p>		
<p>The board feels that it is important to have a preceptor training course soon. Discussed possibly having one at the next conference. Will get the workshop approved for CEUs to benefit and promote attendance by ATM preceptors. List of topics to be addressed will be created by ATM board and education committee. A survey will be created and sent to preceptors so that ATM can have input on what to include in the workshop. .</p>		
<p>Preceptor Review Team: Much discussion on this issue. The majority of the board feels that it is reasonable to notify the Course Coordinator. The board requests a yearly review of preceptor's record. This will ensure that all requirements from DSHS Midwifery Program are being met and allow the course coordinator the ability to see if complaints need to be reviewed by the team. ATM executive committee and appointed education committee members will continue to work on the policies for the Preceptor Review Team, including reasons to call a review and actions that may be taken. The board agrees to discontinue the current notification form.</p>		
<p>Proposed policies for review team: ~It should be policy that if a review is conducted the midwife may bring 2-3 other charts for review. The review team realizes that the current complaint may not necessarily reflect the true nature of the midwife's practice. ~The review team will allow time for the state to hear the complaint, if complaint is dismissed then no action shall be taken by the review team. If complaint is not heard in first 3-4 months, the team will forego the state review process and ask for a preceptor review meeting</p>		
<p>Step 1-Notification: All preceptors must notify ATM if there is a complaint. If a preceptor has no ATM student(s) then the preceptor's part in the process is completed. The course coordinator will request a copy of complaint from DSHS. Step 2- Course coordinator will attempt to attend all complaint review meetings so as to review complaints in this setting. At least 1 other preceptor review team member will attend. Step 3- The course coordinator will call preceptor review if necessary. Midwife may bring 2-3 other charts.</p>		

Item #	Topic:	Presented By:
8	ATMMTP Scholarship Application	Claudine

Claudine proposes that the Scholarship applications be placed online. Student will be able to fill in and then email to Claudine. This will decrease postage and difficulty getting the application to Education committee members. Vicki W seconds. Voted, passed. All agreed.

Item #	Topic:	Presented By:
9	GRADING PROPOSAL	Kelli

Kelli proposed that Claudine has authority to hire full time graders for course. Course coordinator shall get approval from Executive Committee. Paula D seconds. Voted, passed. All agreed. At this time board agrees to hire Bonnie Kitchen and Kim Rutherford as full time graders.

Item #	Topic:	Presented By:
10	Discussion of PSA	Vicky Wells

Discussed possible PSA. Vicki W made up a form with info. Discussion about inability to get PSA aired. Discussed ATM look into hiring a marketing consultant to work on developing new marketing strategy. Alissa Voss and Faith Beltz will bring some information to the next board meeting about a possible midwifery related marketing campaign.

Meeting adjourned at 6:25 PM.

Executive Meeting minutes:

Item #	Topic:	Presented By:
11	Education Committee Chair	Kelli Beaty

Discussion of Bonnie stepping down as chair and the seat needing to be filled by September. Issues between ATM policies and By-Laws vs. Education Committee policies. Ed. Chair must have been on ATM board for 1 year. The board proposes Alissa Voss fill the position. She agrees. Bonnie will be notified by Kelli. All agreed.

Item #	Topic:	Presented By:
12	Lawsuit	Kelli Beaty

Kelli talked to attorney this week about questions she is getting from the membership. Attorney advised not discussing the suit but if a member want to know what it is about we can direct her how to obtain a copy or even give one to her our self. The board agrees that the office can mail copies of the suit to current member that request it. There should be a \$5.00 fee for copying and postage. ATM's official position is "here is the lawsuit. We have no other comment."

A copy of the suit was given to Dan Meddor, the attorney for DSHS Midwifery Program.

We have answered the suit and filed a motion to change the venue. They responded with not wanting to move the venue. There will be a hearing within 30 days. Members of the board want to know if we can recover our legal fees. Kelli will ask for an official statement on this from the attorney.

Vicki W makes a proposal to counter sue for all expenses incurred in fighting this lawsuit including air fare, hotel, meals, as much is as allowed by law. Paula D seconds. Voted, passed. All agreed.