
ATM Board Meeting

Sunday, 02/07/2021

Attendees

Paula Davis

Cathy Rude

Kelly Baumgartner

Laurie Fremgen

Brielle Epstein

Jasmin Kanevski

Jaquetta Barnett

Sarah Slette

Janet Dirmeyer

David Carter-Plake

April Blackmore

Melinda Pond

Mollie Miller joins at 1:23pm

Nanci Stanley joins at 2:37pm

Non Board Members Present:

Roxanne Anderson

Gail Johnson

Jen Gable

Cori Lively

Patricia Gross

Erica Hope

Courtney

Ashley King

Varshna Narumanchi

Meeting begins at 1:05pm

Meeting ends at 4:15pm


Minutes approved via email on 3/17/2021

Minutes amended and reapproved in person on 5/2/2021

Agenda

1. Approve minutes from last meeting.
 - a. **PROPOSAL:** Paula Davis moves to approve the minutes. Cathy Rude seconds.
All approve
2. Regional Reports - all reports accepted
3. Education Report – Jasmin Kanevski
 - a. Welcome Jasmin!!!
 - b. Student enrollment is increasing.
 - c. Computer for ATMMTP - it is in the proposed budget. Paula Davis found 2 computers at SAMS for \$799. Will also look at Best Buy. The Board would like to order one and ship it to her. During the meeting we find out that the computer was purchased before approving the budget.
 - d. Moodle - In order to update moodle to the latest version, we need more server space. The server will be an on-going cost.
 - e. Budget - we have some questions about a few entries: facility, office staff, salaries. Jasmin will connect with Claudine Crews to make corrections and resubmit the budget via email with a 3 day turn around vote by the Board. Jasmin and Paula will get together to work on the budget.
4. Conference Report – Kelly Baumgartner
 - a. Conference dates are Nov 4, 5, 6
 - b. The Board Meeting will be Nov 5
 - c. Graduation will be Nov 5
 - d. Annual Membership meeting will be Nov 6
5. Treasury Report / Budgets for approval – Kelly Baumgartner
 - a. Reviewed ATM budget, ATM admin budget, ATM Conference budget and ATM Education budget
 - b. Heather is helping us get rid of redundancies that is making our overall budget more efficient.

- c. We rolled the Legislative budget into ATM admin budget. Legislation does not have any money coming in and is only an expense.
 - d. ATM Phone - according to the phone logs, this phone only gets calls that are related to education. Do we need this phone? Add this to the agenda for the next Board Meeting.
 - e. How do we store and backup financial information? This is not in the Policy Manual. Executive committee will disc a plan and bring it back to the Board for approval.
 - f. **PROPOSAL:** Kelly Baumgartner proposes that we accept the ATM Admin and ATM Conference budgets. Cathy Rude seconds. All approve.
6. Google Documents – Laurie
- a. Checking to make sure the google document system is working for everyone
 - b. Laurie will add Jasmin to the google docs
 - c. Will get minutes out within 10 days of the Board meeting and the Board has 10 days to make comments and a vote will be taken via IO groups poll
 - d. Proposal Conference Location
7. Legislative Report – Brielle Epstein
- a. Reviewed Report
 - b. With Sunset moving to 2033, we could use this time to really focus on building relationships with legislators and the medical community.
8. Website - Jaquetta Barnett
- a. Jaquetta and Sarah feel overwhelmed at knowing how to manage the website
 - b. Previous Office Manager is not available to train them and she is the only one with the knowledge of how to update it
 - c. Can we use a more user friendly platform like wix or squarespace?
 - d. Laurie will make an announcement on the membership pages to find help for the website.
 - e. Paula, Jaquetta and Sarah will meet on Feb 21 to make a website plan.
9. Elections
- a. We need to send out an email for nominations for the B people in odd numbered regions.
 - b. Can we switch Abilene region to region 7? Add this to next meeting's agenda.
 - c. Laurie will send a link to the map to the Board
 - d. Laurie will run the election
 - e. Laurie will make a volunteer hour spreadsheet in google docs

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- f. Laurie will make a Board Member contact list
 - g.
10. Membership
 - a. Nanci is working on sending out a brochure
 - b. Agenda item for next meeting - brainstorm ideas for growing the membership
 11. Future meetings
 - a. May 2, 2021 at Laurie's house
 - b. August 8, 2021
 - c. Nov 5, 2021 at the Annual Conference
 - d. Nov 6, 2021 Annual Membership Meeting

Public Comments

- **Jen Gabler - can there be better communication to the ATM students?**
- **Ashley King and/or Jasmin will post a message on the student list that we are looking for a student representative to attend the Board Meetings.**
- **Gail Johnson spoke about supporting each other.**

Action Items

1. Jasmin and Paula will work on the Education Budget
2. Laurie add Jasmin to google docs
3. Laurie will make an announcement on the membership pages to find help for the website.
4. Paula, Jaquetta and Sarah will meet on Feb 21 to make a website plan.
5. Laurie will send a link to the map to the Board
6. Laurie will run the election
7. Laurie will make a volunteer hour spreadsheet in google docs
8. Laurie will make a Board Member contact list
9. Nanci continues to work on the membership brochure

Executive Committee Meeting

11/08/20

1. Kelly Baumgartner talks about her meeting with SAAMA
2. Tracking Volunteer hours
3. MTP - discussed hiring an administrator and need to find a new education chair

01/11/21

1. Border midwives need some help - free membership?
2. Resolving employee tax issues
3. Appoint Jasmin Kanevski to Education Chair

Next Meeting Agenda Items

ATM Phone

Abilene in Region 7

Membership

Executive Committee Agenda Items

Storing, backing up and who holds the financial information - policy manual update